

**Poultney Board of Selectmen
Meeting
Monday, July 13, 2015 - 6:30 P.M
Poultney Town Hall**

Agenda

1) Public hearing on Town Plan Amendments - Jaime Lee

Selectmen Meeting to follow the Hearing on the Town Plan Amendments

1) Adoption of the Agenda

2) Approval of Minutes: 6/22/15

3) Public Comments and Concerns:

4) Road Report

5) Town Manager's Report

- Letters & Communications
- Budget FY 2015
- Budget FY 2016

6) Transact Any Other Lawful Business:

7) Board Orders

8) Adjourn

Public Hearing
Poultney Town Plan Amendments
Monday, July 13, 2015 - 6:30 PM
Poultney Town Hall

Chairman Ed Lewis called the meeting to order. Other Board members present included: Jeff King, Corey Davenport and Frank Fressie. Others present included: Jonas Rosenthal, Town Manager; Tom Beatty, Road Commissioner and Jaime Lee, consultant with the Rutland Regional Planning Commission.

Public Hearing on Town Plan Amendments: The following information was distributed for the hearing: Designated Downtowns Renewal Application Guidelines explaining the Statutory Requirements and how the Municipal Plan should link the goals in the municipal plan to the relevant purposes and benefits of the State designation; the proposed Town Plan amendments; the Poultney Downtown Designation renewal application and the East Poultney Village Center Designation application. Jaime Lee discussed the proposed revisions to the Plan and the revised boundary map. The Selectboard must hold two public hearings on the Municipal Plan. The second hearing date is set for Monday, July 20th at 6:30 PM at the Town Hall. Copies of the State staff review of the East Poultney Village Center Designation were distributed. There were no outstanding issues. All Requirements were met and the recommendation was to proceed with the Renewal. The Town must make a presentation before the State Downtown Board for the Poultney Downtown Renewal application on July 27th. The Selectboard must hold its second Public Hearing on the Town Plan amendments and adopt the revised Plan before July 27th meeting.

Jeff King made a motion to adjourn the first Public Hearing on the amendments to the Town Plan. Corey Davenport seconded the motion. Motion carried.

s/ Jonas Rosenthal
Town Manager

Meeting Minutes
Poultney Board of Selectmen
Monday, July 13, 2015 - Following the Public Hearing
Poultney Town Hall

Chairman Ed Lewis called the meeting to order. Other Board members present included: Jeff King, Corey Davenport and Frank Fressie. Others present included: Jonas Rosenthal, Town Manager; and Tom Beatty, Road Commissioner.

Adoption of the Agenda: Jeff King made a motion to adopt the agenda as printed. Corey Davenport seconded the motion. Motion carried.

Approval of Minutes: Frank Fressie made a motion to approve the minutes of June 22, 2015. Jeff King seconded the motion. Motion carried.

Public Comments and Concerns: Complaints continue about potholes and brush along the roadsides. Several members of the road crew have been on vacation and the issues will be addressed in the coming weeks.

Road Report: Tom Beatty reported the following:

- 1) Work continues on the FEMA tree and brush trimming project.
- 2) There was a large turnout for the road construction project at the beginning of Finel Hollow Road on Tuesday July 7th. Tom Beatty brought in a piece of the fabric placed in the road over top of the mud spot. The road depth was raised nearly a foot using the new fabric.
- 3) A hose clamp on the radiator on the new truck broke or was not properly attached. The truck was picked up by Freightliner and the part will be properly installed.
- 4) Copies of a letter from Brian Sanderson, from the Agency of Transportation regarding Class 2 Highway Paving Grants were distributed stating that FY 2016 paving projects could begin.
- 5) Copies of the proposed work schedule for the week of 7/13/15 on Bridge 93 VT Route 30 in Castleton were distributed.

Town Manager's Report:

- 1) Rosenthal mentioned two other quotes for the re-surface tennis court and basketball court project were finally received from Vermont Tennis Court Surfacing and Vermont Recreational Surfacing & Fencing, Inc.,. Vermont Tennis Court Surfacing was approximately the same price but had no warranty. The other quote was cheaper but also did not have a warranty. Rosenthal spoke with the representative from Advantage Tennis and he estimated that they could begin the project around July 29th weather permitting.
- 2) Copies of the Expenditure Reports for the Highway, General Government and the Fire Department dated June 25th were distributed.
- 3) Copies of e-mails regarding a slate quarry issue (water discharges to Lake St. Catherine off of Westlake Rd in Wells) and meeting with State and Town of Wells Selectboard members were distributed. The meeting took place on July 7th. Copies of a Notice of Alleged Violation Prohibited Discharge, (Respondent) dated May 7th, 2014 to William Ruby were distributed. Discussion followed. Town Attorney Neal Vreeland sent a response to Gary Kessler, Director of Compliance & Enforcement Division with the VT Department of Environmental Conservation

regarding quarry operator Royal Harrison who has intentionally blocked a Town Highway by dumping slate rubbish that maybe part of the investigation by the State. Rosenthal informed the Board of the communications between the Town of Wells and the quarry operator blocking the same road in the Town of Wells. The Town of Wells will be opening the road themselves using the materials for other road projects.

4) Copies of the estimate for the State's Payment in lieu of Taxes for State owned property (FY 2016) from the Vermont Department of Taxes were distributed. The payment is due to the Town by October 30th.

5) Copies of the letter from the USDA dated June 22, 2015 regarding loan approval in the amount of \$ 248,000 for the Library project has been determined to be eligible for funding. The Library building plans provided by the Ralph Nimtz, the architect for the project, are still in the process of being reviewed by the USDA.

6) Copies of a memorandum regarding the Vermont Education Tax Rates for FY 2016 (prepared by the Vermont Department of Taxes) were distributed. The Homestead Education Tax Rate for Poultney is \$ 1.5564. The Non-Residential Tax Rate was \$ 1.5689. Once Rosenthal gets a copy of the Poultney Grand List Form 411, he will be able to calculate the school tax amounts. Once Fiscal Year 2015 is closed, Rosenthal will be able to calculate the tax rate and amounts for the General Government and the Highway District.

7) Copies of the Tax Warrant for FY 2016 were distributed. Jeff King made a motion to approve and sign the Warrant. Frank Fressie seconded the motion. Motion carried.

8) The VT Youth Conservation Corps and the Poultney - Mettowee Natural Resources Conservation District will be working together during the week of July 20th to remove dead trees and debris around the Stonebridge trail and other projects in Poultney.

9) Information was distributed about a local bike riders group forming to develop riding trails in and around Poultney. Rosenthal will provide more information as they group with more formalized plans. A \$ 2,500 donation will be provided to mark loops, develop maps, websites kiosks and create trail markers. The Poultney Downtown Revitalization Committee is seeking to contribute \$ 2,000 to this project. Rosenthal would like to see the Recreation Department / Commission contribute \$ 1,000.

10) Information from Nancy Bell, Director of the Conservation Fund about the current status of the Bird's Eye Conservation Initiative was distributed.

11) Rosenthal mentioned that he has had discussions with Larry Pickering, from the Wells Fargo Community and Urban Stabilization Program. Under this program, Wells Fargo donates the property to the municipality with the hopes that the property will be redeveloped. The properties in this program are often need of extensive rehabilitation. Discussion followed. Under one scenario, the Town could sell the property for a minimum amount with the provision that the new owner develop the property as an owner occupied single family dwelling. The proceeds of the sale could go towards matching funds for planning infrastructure improvements for the Town. Jeff King made a motion to apply to Wells Fargo for this property. Frank Fressie seconded the motion. Motion carried.

Transact Any and Other Lawful Business:

Board Orders: Frank Fressie made a motion to approve and sign the Board Orders. Corey Davenport seconded the motion. Motion carried.

Corey Davenport made a motion to adjourn the meeting. Jeff King seconded the motion. Motion carried.

Meeting adjourned.

s/Jonas Rosenthal